

Policy Title: Occupational Safety and Health Policy

Issue Date: 30<sup>th</sup> May 2008 Effective Date: 19<sup>th</sup> December 2014

Revision Date: 1<sup>st</sup> June 2018

Policy Applies To: City of Dreams, Altira Macau, Studio City, Mocha and Corporate

Employees

Policy Prepared By: Vice President, Security – Operation

Policy Approved By: Executive Vice President and Chief HR/CSR Officer

### 1 Policy Objectives

1.1 According to Melco's core value, each team member will identify to improve individual's or team's service to others and protect the assets of the company. To this end, the objectives of this policy is to ensure employees and management consistently demonstrate commitment and leadership in safety and health and encourage behaviours that promote a culture of accountability and continuous improvement in this area.

#### 2 Policy Statement

- 2.1 Achieve the intended results and continuous improvement of the OSH Management System. The Company is
  - Committed to provide safe and healthy working conditions for the prevention of work-related injury and ill health of all employees, patrons and contractors.
  - Committed to fulfil legal requirements and other requirements.
  - Committed to eliminate hazards and reduce OSH risks.
  - Committed to continual improvement of the OSH management system.
  - Committed to consultation and participation of employees, and, their representatives

## 2.2 The Company will

- Recognise safety and health in the workplace as integral part of its business performance
- Aim to achieve a high level of OSH performance, in compliance with legal requirements as the minimum
- Provide adequate and appropriate resources to implement this policy and control safety and health risks arising from our work activities;
- Ensure the management of safety and health is maintained as a primary responsibility of managers at all level
- Communicate our policy and relevant procedures to all employees and other stakeholders to ensure it is understood, implement, and maintained, as appropriate;
- Provide and maintain appropriate safety standards, working environment, protective equipment and clothing
- Discuss safety and health matters with employee representatives to secure their commitment to this policy and its implementation
- Ensure all employees are competent to safety do their tasks, and to give them adequate related safety training
- Monitor safety and health performance indicators and set measurable objectives to continually improve our safety and health management and performance; and
- Review this policy and OSH management system objectives at regular intervals, but not less than once in a year (or as soon as is practical if the policy is altered), to ensure aits currency and review compliance

Prepared By:

Toby Ryan

VP, Security - Operation

Akiko Takahashi

Executive Vice President and Chief HR/CSR Officer



政策標題:

職業安全健康政策

頒佈日期:

2008年5月30日

生效日期:

2014年12月19日2018年6月1日

修訂日期: 政策適用於:

新濠天地、新濠鋒、新濠影匯、摩卡及集團員工

政策制訂:

Vice President, Security - Operation

政策審批:

Executive Vice President and Chief HR/CSR Officer

### 1 政策目標

1.1 每位團隊成員將識別個人或團隊服務提升和保護公司資產為新濠的核心價值。為達到 此目標,本政策確保員工和管理層一致地展示在安全和健康的承諾及領導力,及以行

動鼓勵推廣負責任的文化和持續改善。

# 2 政策聲明

2.1 為達到職業安全健康管理體系的預期結果和持續改善。公司將會:

- 承諾提供安全和健康的工作環境,以預防員工、顧客和承判商因工作相關而受 傷和疾病
- 承諾滿足法規要求和其他要求
- 承諾消除職業安全健康危害和減低其風險
- 承諾持續改善職業安全健康管理體系
- 承諾對員工,及其代表的咨詢和參與

# 2.2 公司將會:

- 同意工作場所的安全和健康為整體業務表現的其中一部份
- 符合法規要求只是基本,意向為達到高水準的職業安全健康表現
- 提供足夠的和適台的資源以執行本政策,及控制由工作活動而引致的安全和健 原風險
- 確保維持安全和健康管理為各階層管理人員的基本責任
- 本政策及相關程序對所有員工和其他持份者溝通,以確保其適當地了解、執行和維持
- 提供和維護適台的安全標準、工作環境、保護設備和衣服
- 為穩固員工對本政策的承諾和執行,會跟員工代表討論安全和健康的事務
- 確保所有員工體有安全進行其工作的能力,及提供足夠的相關培訓
- 監察安全和健康表現指標和設定可量度的目標以持續改善安全健康管理和表現
- 定期評審本政策和職業安全健康管理體系目標,但不少於每年一次(或假如本政策已修訂,在可行下儘快)以確保適用性和符合性評審

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